|  |  |  |  |
| --- | --- | --- | --- |
| ***Name of Candidate:*** |  |  |  |
|  | Last | First | Middle |

***Instructions for the individual completing this form:***

The person whose name appears above has applied for admission to the Guanghua-Kellogg Executive MBA Program. Please answer the questions below as specifically and candidly as possible, particularly noting maturity, purposefulness, and initiative. When complete, place the recommendation in an envelope, **write your name across the seal,** and return it to the Guanghua-Kellogg Executive MBA Program Office at:

Guanghua-Kellogg Executive MBA Program Office

Peking University, Guanghua School of Management

5 Yiheyuan Rd, Guanghua Bldg. No. 2, Suite 201

Beijing, China 100871

***Contact Information:***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the individual completing this form | | | |  | |
| Email of the individual completing this form | | | |  | |
|  | | |  | |  |
| Position / Title | | | Organization | | Highest degree attained and institution |
|  | | | | |  |
| Address | | | | | City |
|  |  |  | | | |
| Country | Zip Code | Telephone number | | | |

*Your comments will be an important factor in the admission decision.*

1. How long have you known the applicant?       Years and       Months

2. Under what circumstances have you known the applicant?

3. What do you consider the applicant’s most outstanding talents or characteristics?

4. What are the applicant’s chief liabilities or weaknesses?

5. How does the applicant interact with others in a team setting? How often do you observe this?

6. The Admissions Committee would appreciate any additional information you may wish to make concerning the applicant’s leadership abilities.

Are you willing to speak with an admissions officer about this candidate?  Yes  No

**Signature Date**